Clark County Commission Disclosure Statement:

Section 2.42.020 (3) of the Clark County Code requires that if a Commissioner discloses on one or more items of conflict, the Commissioner must complete and submit a disclosure statement to the Clark County Manager's Office.

Section 2.42.00 (2) requires that the Clark County Manager's Office maintain a record of all conflict disclosures and abstentions by Commissioners. All conflict disclosures and abstentions shall be kept for six (6) years.

For any questions related to this form, please email Katie Walpole at Kathleen.Walpole@ClarkCountyNV.gov.

Please complete one form for each disclosure.

Name of Commissioner: Tick Segerblom

Meeting Date:	12/3/2024

Meeting Type:

Clark County Board of Commissioners
Clark County Liquor and Gaming Licensing Board
Clark County Zoning Commission
Clark County Water Reclamation District Board of Trustees
Mt. Charleston Fire Protection District Board of Fire Commissioners
Moapa Valley Fire Protection District Board of Fire Commissioners
University Medical Center of Southern Nevada Board of Trustees

Agenda Item Number: #38

Reason for Disclosure: (Select all that apply)

I have a pecuniary interest in the Item or in property/business in close proximity.

I have accepted a gift or loan from a person or entity having an interest in the Item.

I am related to a person having an interest in the Item within the third degree of consanguinity or the person is a member of my household.

An employment relationship exists. A person or entity having an interest in the Item employs me or a member of my household.

A person or entity having an interest in the Item is a client of my firm.
I have a continuing or recent business relationship with a person or entity having an interest in the Item.
I have a commitment in a private capacity to the interests of another person or entity having an interest in the Item.
Other: (Please describe in the space below.)
Did you abstain from the Item?
Yes
No
If you did not abstain, please select the reason for why the independence of judgment of a reasonable person in your situation would not be materially affected: (Select all that apply)
The Item involves a matter of general application of such as an ordinance or resolution.
I have not accepted a gift or loan from the person or entity, or the loan has not been outstanding for more than five (5) years, or the gift or loan was for an amount under \$75.00.
The person or entity having an interest in the Item is not a major or long-standing client of my firm, and the Item before me is unrelated to the matter handled by my firm.
The Item was purely procedural, and Counsel advised that after disclosure, I am permitted to vote.
The business or other relationship is not substantial.

Other: (Please describe in the space below.)

Please submit this form to Katie Walpole at <u>Kathleen.Walpole@ClarkCountyNV.gov</u> within seven (7) calendar days of the meeting at which the disclosure occurred. In your email, please attach a copy of the meeting agenda containing the Item. Additionally, if you received a written opinion from Counsel, please provide a copy.

AGENDAJOINT MEETING OF THECLARK COUNTY BOARD OF COMMISSIONERSCLARK COUNTY WATER RECLAMATION DISTRICT BOARD OF TRUSTEESUNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA BOARD OF TRUSTEES9:05 AMTUESDAY, DECEMBER 3, 2024COMMISSION CHAWBERS, GOVERNMENT CENTER500 SOUTH GRAND CENTRAL PARKWAYLAS VEGAS, NEVADA 89106

This meeting has been properly noticed and posted online at https://clarkcountynv.gov/agendas and Nevada Public Notice at https://notice.nv.gov/ and in the following location:

CC Government Center 500 S. Grand Central Pkwy. Las Vegas, NV (Principal Office)

If you wish to speak on an item marked "For Possible Action" appearing on this agenda, please fill out a Public Comment Interest Card which is located in front of the Commission Chambers and submit the comment card to staff sitting in the Commission Chambers. If you wish to speak to the Board about items within its jurisdiction but not appearing as an "Action" item on this agenda, you must wait until the "Comments by the General Public" period listed at the end of this agenda. Comments will be limited to up to three minutes. Please step up to the speaker's podium, clearly state your name and address and please spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chair, or the Board by majority vote.

- Items on the agenda may be taken out of order.
- The Board of County Commissioners, Board of Trustees, and Licensing Board may combine two or more agenda items for consideration.
- The Board of County Commissioners, Board of Trustees, and Licensing Board may remove an item from the agenda or delay discussion relating to an item at any time.

Contracts, zoning matters, or ordinances that do not comply with the County's disclosure requirement as outlined in Section 10(2) of the County Ethics Policy are subject to being voided.

The main agenda is available on Clark County's website, ClarkCountyNV.gov. For copies of agenda items and supporting backup materials, please contact Agenda Coordinator, at (702) 455-3530, Clark County Manager's Office, 500 S. Grand Central Parkway, 6th Floor, Las Vegas, Nevada 89106. This meeting will be broadcast live in the Las Vegas area. Clark County Television is available in the Las Vegas area on Channel 4/1004 on Cox cable and on CenturyLink on Channels 4 and 1004 as well as in Laughlin on Channel 14 via Suddenlink. Live streaming of CCTV programming is available at www.ClarkCountyNV.gov and https://www.youtube.com/ClarkCountyNV. CCTV is also available in Boulder City on Channel 4 and in Moapa Valley on Digital Channel 50.3. For more information about the program schedule, please refer to https://clarkcountynv.gov/CCTV4/ or contact CCTV Channel 4 at (702) 455-6890.

SEC. 1. OPENING CEREMONIES

CALL TO ORDER

SEC. 2. COMMISSIONERS' / COUNTY MANAGER'S RECOGNITION

1. Present a proclamation to the Coronado High School Varsity Men's Soccer Team for their historical and record-breaking championship season.

SEC. 3. PUBLIC FORUM

This is the first of two portions of the meeting devoted to the Public. Public comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to speak during this portion of the agenda, please fill out a Public Comment Interest Card located in front of the Commission Chambers and submit a comment card to staff sitting in the Commission Chambers. After completing and submitting a Public Comment Interest Card, please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record.

2. Public Comment

SEC. 4. AGENDA

- **3.** Approval of Minutes of the Regular Meeting on November 5, 2024. (For possible action) (Available in the County Clerk's Office, Commission Division)
- **4.** Approval of the Agenda with the Inclusion of Any Emergency Items and Deletion of Any Items. (For possible action)

SEC. 5. CONSENT AGENDA: Items No. 5 through No. 40

NOTE:

• The Board of County Commissioners, Board of Trustees, and Licensing Board may remove an item from the agenda or delay discussion relating to an item at any time.

• Consent Agenda - All matters in this sub-category are considered by the Board of County Commissioners, Board of Trustees, and Licensing Board to be routine and may be acted upon in one motion. Most agenda items are phrased for a positive action. However, the Board/Trustees may take other actions such as hold, table, amend, etc.

• Consent Agenda items are routine and can be taken in one motion unless a Commissioner/Trustee/Licensing member requests that an item be taken separately. The Chair will call for public comment on these items before a vote. For all items left on the Consent Agenda, the action taken will be staff's recommendation as indicated on the item.

• Items taken separately from the Consent Agenda by Commission/Trustees/Licensing members at the meeting will be heard following the Commissioners'/County Manager's Recognition Section.

Purchasing & Contracts

- 5. Approve an Amendment to the Interlocal Agreement with Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas, for CBE No. 606423-22, for Interlocal Agreement for Reevaluating Desert Upland Habitat Restoration Sites; and authorize the Chief Financial Officer or her designee to sign the Amendment; or take other action as appropriate. (For possible action)
- 6. Approve the award of Bid No. 607057-24, for Residential Streets Pavement Reconstruction #105 to the low responsive and responsible bidder, contingent upon submission of the required bonds and insurance. Staff recommends award of Lot 1 & 2 to Holcim SWR, Inc.; or take other action as appropriate. (For possible action)

- 7. Approve the award of Bid No. 607255-24, for Annual Requirements Contract for Beds and Bunk Beds, to the low responsive and responsible bidder, contingent upon submission of the required insurance. Staff recommends award to Taste of Home MSP Inc. or take other action as appropriate. (For possible action)
- 8. Authorize the utilization of State of Nevada Contract No. 99SWC-S1495, for Fleet, Alternative Fuel and Police Vehicles, awarded to various dealerships, for CBE No. 607194-24; and authorize staff to issue purchase orders, subject to approved budget appropriations; or take other action as appropriate. (For possible action)
- **9.** Approve and ratify the Contract with HELP of Southern Nevada, for CBE No. 607100-24, for Healthy Living for Medically Fragile Individuals/Families Experiencing Homelessness, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)
- **10.** Approve and ratify an Amendment to the Contract with ConvergeOne, Inc, for CBE No. 606149-22, for Extrahop Network Traffic; and authorize the Chief Financial Officer or her designee to sign the Amendment; or take other action as appropriate. (For possible action)
- Approve the Master Contract and Master Interlocal Agreement; and Approve the selection of, 11. and Contracts with Boulder City NV OPCO LLC dba Mountain View Care Center, Covenant Care Vegas, Inc. dba Silver Hills Health Care Center, Covenant Care Vegas, Inc. dba Silver Ridge Health Care Center, Henderson Long Term Care, LLC dba Green Valley Health and Wellness Suites, Life Care Center of Las Vegas, Marquis Companies I Inc. dba Marquis Care at Centennial Hills, Marquis Companies II, Inc. dba Marquis Plaza Regency Post Acute Rehab, Spring Valley Health Care, LLC dba Spanish Hills Wellness Suites, St. Joseph Transitional Rehabilitation Center, LLC, The Heights of Summerlin, LLC, THI of Nevada II at Desert Lane, Inc. dba Horizon Health and Rehabilitation Center, THI of Nevada at Cheyenne, LLC dba College Park Rehabilitation Center, THI of Nevada at Las Vegas I, LLC dba Harmon Hospital, and THI of Nevada II, Inc. dba North Las Vegas Care Center; and Agreements with Boulder City Hospital and Southern Nevada State Veterans Home for RFQ No. 606618-23, for Skilled Nursing Facility, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; and authorize the Chair to sign the Interlocal Agreement; or take other action as appropriate. (For possible action)
- 12. Approve the Contract with Meeder Public Funds, Inc., for CBE No. 607268-24, for Institutional Fixed Cash and Investment Manager Services, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)
- **13.** Approve the Contract with Carpenter Sellers Del Gatto Architects, for CBE No. 607371-24, for Professional Services for New Fire Training Center & Site Improvements with Parking Garage, contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

14. Approve and ratify the selection of, and the Contract with FirstMed Health and Wellness Center, for RFP No. 606590-23, for Medical Services; contingent upon submission of the required insurance; and authorize the Chief Financial Officer or her designee to sign the Contract; or take other action as appropriate. (For possible action)

Town Services

15. Note for the record the following Town Advisory Board (TAB) and/or Citizens Advisory Council (CAC) Minutes: Enterprise TAB - September 25, 2024; Lone Mountain CAC - October 29, 2024; and Sunrise Manor TAB - October 10, 2024.

Business License

16. Accept the application of Arcadian Infracom 2, LLC for a Franchise to provide telecommunications services in unincorporated Clark County; cause public notice of the application pursuant to NRS 709.070; and set a public hearing to consider awarding a franchise for January 6, 2025, at 10 a.m. following the public notice period; and providing for other matters properly related thereto. Commission District: All (For possible action)

Social Service

17. Approve and authorize the Chair to sign an Interlocal Agreement between Clark County and the Cities of Las Vegas, North Las Vegas, and Henderson to share the cost for the consultant providing services for the Regional Fair Housing and Equity Assessment. (For possible action)

Parks & Recreation

18. Approve and ratify the acceptance of an additional grant award in the amount of \$10,625 from the National Parks & Recreation Association (NRPA)'s "Out of School Time Youth Mentoring" Grant. (For possible action)

Public Works

- 19. Approve and authorize the County Manager or his designee to sign Supplemental No. 5 to the professional services contract for staff augmentation between Clark County and Ninyo & Moore Geotechnical and Environmental Sciences Consultants (Brad L. Olsen, P.E., Principal Engineer) to extend the contract term for quality assurance or independent assurance testing and inspection on various Clark County Public Works projects. (For possible action)
- 20. Approve and authorize the County Manager or his designee to sign Supplemental No. 3 to the professional engineering services contract between Clark County and GCW, Inc. (Tim McCoy, President) to extend the contract term for the Casino Drive Sedimentation Mitigation project. (For possible action)

- 21. Approve and authorize the County Manager or his designee to sign Supplemental No. 3 to the professional engineering services contract between Clark County and AtkinsRealis USA Inc., f/k/a Atkins North America, Inc. (Matthew S. Baird, P.E., Vice President) to extend the contract term for the Miscellaneous Improvements and Repairs to the Clark County 215 Bruce Woodbury Beltway project. (For possible action)
- 22. Approve and authorize the County Manager or his designee to sign Supplemental No. 2 to the professional project administration and construction management services contract between Clark County and WSP USA Inc. (Tyler Young, P.E., Local Business Lead) to extend the contract term for construction management services for the Laughlin Bullhead City Bridge between Needles Highway in Laughlin, Nevada to State Route 95 in Bullhead City, Arizona project. (For possible action)
- 23. Approve and authorize the County Manager or his designee to sign Supplemental No. 1 to the professional engineering services contract between Clark County and Westwood Professional Services, Inc. (Randy Carroll, P.E., Director, Transportation Services) to extend the contract term for the Blue Diamond Wash Trail between Durango Drive and Hualapai Way project. (For possible action)
- 24. Approve and authorize the County Manager or his designee to sign Supplemental No. 1 to the professional project administration and construction management services contract between Clark County and Stantec Consulting Services, Inc. (Brian Norris, P.E., Senior Vice President) to extend the contract term for construction management services for the Cactus Avenue between Fort Apache Road and Buffalo Drive project. (For possible action)
- 25. Approve and authorize the County Manager or his designee to sign Supplemental No. 1 to the professional services contract between Clark County and One Call Locators Ltd. d/b/a ELM Utility Services (Harley Hartman, Vice President) to extend the contract term, and increase total funds for locating and marking Public Works' subsurface facilities. (For possible action)
- 26. Approve and authorize the County Manager or his designee to sign a professional project administration and construction management services contract between Clark County and Diversified Consulting Services, Inc. (Jeffrey M. Radke, P.E.) for construction management services for the Clark County 215 Beltway and Summerlin Parkway Interchange project. (For possible action)

Real Property Management

27. Approve and authorize the Director of Real Property Management or her designee to establish and implement a fee structure for the use of electric vehicle (EV) charging stations owned by Clark County (County). This fee will help recover operating and maintenance costs associated with the charging stations and promote sustainable use of County resources. (For possible action)

Budget & Finance

- **28.** In accordance with NRS 244.210 and 354.220 through 354.250, approve, authorize, and adopt the Chair to sign a resolution to authorize refunds as shown on Exhibit "A". (For possible action)
- **29.** Approve the revised Fiscal Year 2024 Transfer Reconciliation Schedule and authorize the listed transfer amounts for various County funds. (For possible action)
- **30.** In accordance with NRS 354.598005, authorize the October 2024 transfer of appropriations between functions within various funds as shown on Exhibit B. (For possible action)
- **31.** Approve an Amendment to the Agreement with Jewish Family Service Agency, for Fiscal Recovery Funds, for the Counseling-Behavioral Health Program; and authorize the Chief Financial Officer or her designee to sign the Amendment; or take other action as appropriate. (For possible action)
- **32.** Accept the donation of trees and plants from the Electronic Daisy Carnival with an estimated total value of \$104,000. (For Possible Action)
- **33.** Approve and authorize the allocation of \$15,000 in funding to KUNV Radio via the Asylum Theater, a non-profit organization and authorize the Chief Financial Officer to execute the required grant resolution per NRS 244.1505; or take other action deemed appropriate. (For possible action)

Clark County Water Reclamation District (Board of County Commissioners sitting as the CCWRD Board of Trustees)

34. Approve and authorize the award of Project 20003, FWRC Centrate and Acid Waste Pipelines, to the lowest responsive and responsible bidder; and authorize the General Manager to sign a contract contingent upon the submission of the required bonds and insurance. Staff recommends award to MMC, Inc. (Greg J. Paulk, President); or take other action as appropriate. (For possible action)

University Medical Center of Southern Nevada (Board of County Commissioners sitting as the UMC Hospital Board of Trustees)

35. Approve and authorize the Chief Executive Officer to sign the Agreements with DNV Healthcare USA Inc. for hospital certification/accreditation; authorize the Chief Executive Officer to execute any future amendments or addendums; or take other action as appropriate. (For possible action)

General Administration

36. Approve and authorize the Chair to sign the correction of the 2021-2022 thru 2024-2025 Secured and the 2022-2023 thru 2024-2025 Unsecured Assessment Roll AR-1203-24-23 and order the corrections to be made. (For possible action)

- **37.** Approve an Amendment to the Contract with StartUpNV for a Diversity, Equity and Inclusion (DEI) Startup Business Incubator and Seed Fund program; and authorize the County Manager or his designee to sign the Amendment; or take other action as appropriate. (For possible action)
- **38.** Approve and ratify the First Amendment to the licensure agreement for advertising between Clark County and Las Vegas Grand Prix, Inc. to allow advertising within the County's right-of-way as part of the Formula 1 Las Vegas Grand Prix special event. (For possible action)
- **39.** Approve and authorize compensation for 6 additional hours of service above the approved 10 hours, for a total of 16 hours for a hearing conducted by Administrative Hearing Officer Michelle Tobler in accordance with Clark County Code Section 2.68.060. (For possible action)
- **40.** Approve and authorize the Chair to sign a Resolution consenting to the appointment of the Mesquite Township Justice of the Peace as the ex officio municipal court judge for the City of Mesquite. (For possible action)

END CONSENT AGENDA

SEC. 6. ITEMS TAKEN SEPARATELY FROM CONSENT AGENDA

SEC. 7. PUBLIC HEARINGS - 10 AM

- **41.** Conduct a public hearing and approve, adopt, and authorize the Chair to sign an ordinance to amend Clark County Air Quality Regulations Section 12.1, "Permit Requirements for Minor Sources," to update and correct certain citations, formatting, and voluntarily accepted permit requirements and clarify certain exempt and insignificant emissions units and activities; amend Section 12.11, "General Permits for Minor Stationary Sources," to add interpretation procedure to the definitions section; and providing for other matters properly related thereto; and authorize the Control Officer to compile and submit the approved ordinance and all related documentation to the Nevada Division of Environmental Protection for U.S. Environmental Protection Agency approval into the Nevada State Implementation Plan. (For possible action)
- **42.** Conduct a public hearing and approve, adopt, and authorize the Chair to sign an ordinance to repeal Clark County Air Quality Regulations Section 50, "Storage of Petroleum Products," and Section 51, "Petroleum Product Loading into Tank Trucks and Trailers"; and providing for other matters properly related thereto; and authorize the Control Officer to compile and submit the approved ordinance and all related documentation, including the Technical Support Document, to the Nevada Division of Environmental Protection for U.S. Environmental Protection Agency approval into the Nevada State Implementation Plan. (For possible action)

43. Conduct a public hearing and approve, adopt, and authorize the Chair to sign an ordinance to create Clark County Air Quality Regulation Section 120, "Reasonably Available Control Technology Demonstration and Determination Requirements for Major Stationary Sources of Ozone in Nonattainment Areas," to regulate major sources that may cause or contribute to emissions of volatile organic compounds or nitrogen oxides within the 2015 ozone nonattainment boundary by implementing requirements to submit major source reasonably available control technology demonstrations; and providing for other matters properly related thereto. (For possible action)

END PUBLIC HEARINGS

SEC. 8. INTRODUCTION OF ORDINANCES

This item is for introduction only. A date and time will be set for a public hearing. No public comments will be heard at this time.

44. Introduce an ordinance to amend Clark County Air Quality Regulations Section 92, "Fugitive Dust Control Requirements for Unpaved Parking Lots and Storage Areas," to update applicability, definitions, stabilization standards, and Instantaneous Test Method, and add clarifying language; amend Section 94, "Permitting and Dust Control for Construction and Temporary Commercial Activities and Fugitive Dust Control at Stationary Sources," to update applicability, definitions, permit revocation procedures, Dust Control Monitor requirements, emissions standards, stockpile requirements, Instantaneous Test Method, and long-term stabilization requirements, and add clarifying language; and providing for other matters properly related thereto; and set a public hearing. (For possible action)

SEC. 9. BUSINESS ITEMS

- **45.** Identify emerging issues to be addressed by staff or by the Board at future meetings; receive updates on the activities of the various regional boards and commissions; and direct staff accordingly.
- **46.** Appoint three qualified individuals to serve as Air Pollution Control Hearing Officers for two-year terms, commencing on December 3, 2024, and running through December 2, 2026, from the following: David Anderson, Douglas Brooks, Carol Ferranti, and Holly Fic. (For possible action)
- **47.** Appoint nine qualified individuals to serve on the Business Development Advisory Council(BDAC) for a two-year term starting January 1, 2025 and ending December 31, 2026, from the following list of applicants: John Amatucci*, Mike Bindrup, Monica Coburn, David Eclips*, Franisha Hayes, Andre Haynes, Bedford Jackson*, Keya Jones, LaTonya Miller, Daphine Moore, Tuan Pham, Frances Stephens Richards, Kaitlyn Schwantes, Vik Shrestha, Lori Trujillo, Demetrius Ware, Wayne Wedlow, and Corinthia Yancey(*incumbent member); or take other action as appropriate. (For possible action)
- **48.** Receive and accept the audit report for the fiscal year 2024, prepared by Crowe LLP pertaining to the Clark County Department of Aviation Airport System. (For possible action)

- **49.** Discuss amending the Clark County Cultural District Designation Policy. (For possible action)
- **50.** Go into closed session, pursuant to NRS 241.015(4)(c) as amended by AB52, to receive information from the District Attorney regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS Chapter 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly. (For possible action)

PUBLIC COMMENTS

Comments by the General Public

A period devoted to comments by the general public about matters relevant to the Board's/Trustees' jurisdiction will be held. No vote may be taken on a matter not listed on the posted agenda. Comments will be limited to up to three minutes. Please step up to the speaker's podium, clearly state your name and address and please SPELL your last name for the record. If any member of the Board/Trustees wishes to extend the length of a presentation, this will be done by the Chair, or the Board/Trustees by majority vote.

All comments by speakers should be relevant to Board/Trustees action and jurisdiction.

ZONING AND SUBDIVISIONS

Separate Agenda

THE COUNTY CLERK KEEPS THE OFFICIAL RECORD OF ALL PROCEEDINGS OF THE COUNTY COMMISSION, THE CCWRD BOARD OF TRUSTEES, THE UMC HOSPITAL BOARD OF TRUSTEES, THE CLARK COUNTY LIQUOR AND GAMING LICENSING BOARD, AND THE CLARK COUNTY REDEVELOPMENT AGENCY. IN ORDER TO MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL PROCEEDINGS, ANY PHOTOGRAPH, MAP, CHART, OR ANY OTHER DOCUMENT USED IN ANY PRESENTATION TO THE BOARD/TRUSTEES SHOULD BE SUBMITTED TO THE COUNTY CLERK. IF MATERIALS ARE TO BE DISTRIBUTED TO COMMISSIONERS/TRUSTEES, PLEASE PROVIDE SUFFICIENT COPIES FOR DISTRIBUTION TO THE COUNTY MANAGER, COUNTY COUNSEL, AND COUNTY CLERK.

WHEN OPEN TO THE PUBLIC, THE CLARK COUNTY COMMISSION CHAMBERS ARE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. WITH TWENTY-FOUR (24) HOUR ADVANCE REQUEST, A SIGN LANGUAGE INTERPRETER MAY BE MADE AVAILABLE (PHONE: (702) 455-3530 OR TDD (702) 385-7486) OR RELAY NEVADA TOLL FREE (800) 326-6868, TT/TDD. ASSISTIVE LISTENING DEVICES ARE AVAILABLE UPON REQUEST AT THE STAFF TABLE.